

City of Sammamish 2022 Source Control Program Support Services Response to Questions March 23, 2022

The City is currently accepting proposals in response to the Request for Proposals (RFP) for the 2022 Source Control Program Support Services:

<https://www.sammamish.us/government/departments/public-works/solicitations/>

As of March 23, 2022, at 2:00 pm, the City received the below questions regarding the RFP. The questions are in **bold**, and the City's responses, are below.

1. What is the file size limit for the submission email?

- All documents included with this RFP submittal shall be compiled into a single PDF file with a size not to exceed 20MB.

2. Page 5, Related Experience/Relevant Projects – Please confirm projects outside of 5 years can be included as long as the 2 references are within 5 years.

- All related experience and relevant projects should be recent and within the last five years.

3. Page 1 and Attachment A – If we have exceptions or request modifications to the contract terms, should these be included in our Cover Letter?

- We are not accepting any exceptions, exemptions, or modifications to the contract.

4. From research, it appears that Hart Crowser/Haley Aldrich has been recently helping the City with “establishing an inventory of businesses, preparing outreach and inspection resources, and developing records management and training.” Could you please clarify their role going forward?

- Hart Crowser/Haley Aldrich currently will be finishing outstanding tasks in program development.

5. Did a consultant assist the City with developing the current RFP scope of work and anticipated consultant fee of \$150,000?

- No, the RFP scope was developed by City staff.