FIRE ALARM TRANSMITTER SUBMITTAL CHECKLIST

City of **Sammamish**
Community Development

801 228th Ave SE
Sammamish, WA 98075
425-295-0500 | www.sammamish.us

Overview

Getting a permit requires review of many different documents, which are detailed in this checklist.

If you are unsure about any potentially applicable submittal items, please email PermitTech@Sammamish.us or submit for Project Guidance.

Code Reference

International Fire Code Adopted SMC 16.05.130

Online Resources

www.MyBuildingPermit.com

Applications & Forms

Questions?

Contact the Permit Center

ABOUT THE FIRE ALARM TRANSMITTER CHECKLIST

A permit is required for a fire alarm transmitter to ensure the system is installed and maintained properly, meets local safety standards, and can reliably communicate a fire alarm signal to the appropriate monitoring station. This prevents potential false alarms and guarantees a timely response from emergency services in case of a real fire emergency.

REQUIRED SUBMITTAL ITEMS

Only the signed Fire Services Permit Application form is required for submittal.

FEES

FEES APPLICABLE TO THIS PROJECT
Fire Alarm Systems Transmitter-Plan Review/Inspection Technology Fee – 15%
See current fee schedule

ONLINE SUBMITTAL INSTRUCTIONS

1 Create an account on MyBuildingPermit.com.

2 Select "Apply For Permit". Then select "Sammamish" as the jurisdiction.

3 Select the following:

Application Type	Project Type	Activity Type	Scope of Work
Fire	Any Project Type	New	Fire Alarm Transmitter

4 Complete & save this form before uploading it in the "File Upload" section along with the required submittal documents.